Government of Odisha

Department of Social Security & Empowerment of Persons with Disabilities

Conference on Inclusive Education System in Odisha

Date: 10.10.2017

Venue: KIMS Auditorium

Programme Schedule

09.00 – 10.00 AM	:	Registration
10.00 – 10.10 AM	:	Presentation of bouquet to Guests
10.10 – 10.20 AM	:	Welcome address by Director, SSEPD
10.20- 10.25AM	:	Inauguration
10.25 – 11.00 AM	:	Address by Principal Secretary, SSEPD Department
11.00 – 11.15AM	:	Address by Additional Chief Secretary, Higher Education Department
11.15– 11.30 AM	:	Address by Honourable Minister, Higher Education Department
11.30 – 11.40 AM	:	Address by Hon'ble Minister, SSEPD and W & CD Department
11.40 – 12.00 PM	:	TEA BREAK
12.00 PM – 2.00 PM	:	A Perspective on Equal Opportunity Center in Odisha Colleges and Universities Speaker : Ms. Shruti Mohapatra, Swabhiman Open House Discussion & Conclusion
2.00-2.05 PM	:	Vote of thanks by Sri Deba Prasad Dash, Joint Secretary
2.05 PM	:	LUNCH BREAK

EQUAL OPPORTUNITY CENTRE (EOC)

The UGC (Promotion of Equity in Higher Education Institutions) Regulation Act, 2012 had, among other things, made it mandatory for varsities to have in place 'Equal Opportunity Cell' and appoint an Anti-Discrimination Officer. Equal Opportunity Centre aims at aiding and advising students with respect to academic, financial, and social aspects. The services and facilities are meant for marginalized sections including the *scheduled castes, scheduled tribes, other backward communities, minority communities, women, persons with disabilities, etc*. The program ultimately aims at:

1. successful completion of programs of studies of these students
2. enhancing the diversity within the campus.
3. To ensure equity and equal opportunity to the community at large in the college and bring about social inclusion.
4. To enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination.
5. To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
6. To disseminate the information related to schemes and programmes for the welfare of the socially weaker section as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time.
7. To prepare barrier free formalities/procedures for admission/ registration of students belonging to the disadvantaged groups of society.
8. To sensitize the colleges/ Universities on the problems of disadvantaged groups.

Successful Case studies from disability Perspective:

1. Delhi University - www.eoc.du.ac.in

2. Jawaharlal Nehru University - http://www.jnu.ac.in/aboutjnu/eoo.asp

Availability of Funds

UGC	UGC provides ₹25000-50000 per annum.
DEPWD (GoI) – Under AIC Campaign	Funds for building, Transport & website

	accessibility; Study material & Library in alternate Formats
DEPWD - Scheme for Implementation of Persons with Disabilities Act, 1995 (SIPDA)	Access, Skill Development, Website Accessibility, Seminars, Resource Centres, Libraries, Sports, Recreation
DEPWD – National Scholarships	Scholarships & Allowances
DEPWD - Fellowships	200 Fellowships (Junior Research Fellows, JRF)
DEPWD – Free Coaching	Competitive examinations
ADIP Scheme of GoI	Motorized tricycles and wheelchairs where either three/four limbs or one half of the body are severely impaired.

EQUAL OPPORTUNITY CENTRE (EOC)

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H. What is the funding process?

A. What is EOC?

Equal Opportunity Office/ Cell/ Centre was started by UGC to aid and advise the students belonging to marginalized sections including the scheduled castes, scheduled tribes, other backward communities, minority communities, women, persons with disabilities, etc. pursuing various programs of studies at the College/ University.

The UGC (Promotion of Equity in Higher Education Institutions) Regulation, 2012 had, among other things, made it mandatory for varsities to have in place 'Equal Opportunity Cell' and appoint an Anti-Discrimination Officer.

B. Why is it so important and urgent?

As per the guideline for schemes of Equal Opportunity Centre (EOC) for colleges under XII plan (2012 - 2017) of UGC, New Delhi (www.ugc.ac.in) aim of this EOC initiative is to oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus.

India is a country of diversity. It is a hub of different religions, castes, cultures and physical and mental abilities. However, the Indian society is characterized by a highly entrenched system of social stratification. It is these social inequalities that created the barriers of denial of access to materials, cultural and

educational resources to the disadvantaged groups of society. These disadvantaged groups are Persons with disabilities, SCs, STs, women, OBC (non-creamy layer) and minorities. It is clear from the demographic factors that a large section of population of our country is still disadvantaged and marginalized. EOC addresses the inequality concerns by providing support to create an level playing field for enrolled students from disadvantaged sections.

C. Key Functions of EOC

- To ensure equity and equal opportunity to the community at large in the college and bring about social inclusion.
- To enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination.
- To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
- To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.
- To help individuals or a group of students belonging to the disadvantaged section of society to contain the problems related to discrimination.
- To look into the grievances of the weaker section of society and suggest amicable solution to their problems.
- To disseminate the information related to schemes and programmes for the welfare of the socially weaker section as well as notifications/ memoranda, office orders of the Government, or other related agencies/ organizations issued from time to time.
- To prepare barrier free formalities/ procedures for admission/ registration of students belonging to the disadvantaged groups of society.
- To establish coordination with the Government and other agencies/ organizations to mobilize academic and financial resources to provide assistance to students of the disadvantaged groups.
- To organize periodic meetings to monitor the progress of different schemes.
- To adopt measures to ensure due share of utilization by the disadvantaged group in admissions, recruitments (teaching and non-teaching posts) and to improve their performances.
- To sensitize the college on the problems of disadvantaged groups.

D. Successful Case studies

i. Delhi University - www.eoc.du.ac.in

The Equal Opportunity Cell was established by the University of Delhi on 27th June, 2006 to address the issues related to students belonging to Schedule Caste/ Schedule Tribe, Other Backward Caste and minorities and the Persons with

Disabilities (PwDs) on a continual basis. The main objective of the Equal Opportunity Cell is to help and empower the Students with Disabilities to participate fully in the academic, intellectual, social and cultural life of University on an equal basis.

The various facilities provided to the Students with Disabilities by Equal Opportunity Cell in University of Delhi are mentioned as under:

a) Provision of free state of the art laptops with state of the art software, especially for Students with Disabilities.
b) State of the art, training cum recourse centers equipped with latest assistive technologies for the daily use of students.
c) Waiver of fees as per University rules.
d) Braille Library
e) Audio- book Resource Centre (ABRC)
f) Computer Lab equipped with best assistive software and devices like Screen Reading Software, Screen Magnification Software, OCR Software Braille Display & Voice Recognition Software
g) Free accessible transport facility
h) Assistive Devices for Persons with Disabilities i.e. Braille Reader/ Embosser, pocket players, accessible computers and reading materials, Wheelchairs etc.
i) Assistance to Visually Impaired students for day to day course work.
j) Examination writing policy for the conduct of free, fair and hassle-free exams.
k) Writers Bank
l) E-learning Support Systems like Talking Books and E-Text books.
m) Facility of conversion of reading material in accessible formats
n) Facility of screen reader at D.U. intranet
o) Signers and carers for persons with hearing impairment and locomotive impairment respectively.
p) DVDs and Books on Disability issues
q) Orientation Workshops for Persons with Disabilities
r) Day to day support by volunteers
s) Monitoring of the enabling units of the colleges/ departments through regular visits by the officials.
t) Special initiative to provide accessibility in terms of mobility.
u) Provision of Medical Health checkup.
v) Placements
w) Provision of free Bharat Darshan by a special train.
x) Counseling Sessions
y) Capacity building classes

Special provision for Students with Disabilities in University of Delhi

University of Delhi has recently notified about reservation of additional 2 seats out of every 100 seats for Person with Disabilities (PWDs) in all College Hostels/ Halls of Residence, over and above the usual 3% seats already reserved.

Reservation policy for admission

3% seats are reserved for PWDs in all colleges and departments.

Special provision in admission eligibility criteria for PWDs in University of Delhi

University of Delhi provides for 5% relaxation in admission eligibility criteria for persons with disabilities students. However, when entrance to a course is based on a written test, the student must take the same in order to qualify for admission.

Provision of concession of fees in in University of Delhi

The students with physical disabilities pursuing various courses of study in the Faculties, Departments, Centres, and Institutions/ Colleges of University of Delhi are exempted from payment of fees, including examination fee and other examination fees, except Admission fee, subscription towards Delhi University Student's Union and Identity Card fee.

Short term courses offered by Equal Opportunity Cell in University of Delhi:

a. Sign Language Interpretation (A Level & B Level) - 6 months
b. Communicative English (Basic) - 6 months
c. Communicative English (Advance) - 6 months
d. Information & Communication Technology - 6 months
e. Disability & Human Rights - 4 months
f. News Reading & Cinematography - 3 months

2. Jawaharlal Nehru University (http://www.jnu.ac.in/aboutjnu/eoo.asp)

The, which was set up, perhaps, as the first of its kind in the country to aid and advise the students belonging to marginalized sections including the scheduled castes, scheduled tribes, other backward communities, minority communities, persons with disabilities, etc. pursuing various programs of studies at the

Disability Specific Activities

a. Access-Audit for Barrier Free Campus

b. Steps towards creation of a Barrier Free Environment - Though certain measures (such as putting special ramps, disabled-friendly toilets, etc.) have been taken earlier in order to facilitate persons with disabilities, there remained areas which necessitate further attention and improvement to make the University accessible for disabled persons. The ongoing activity under SIPDA to make the campus barrier-free is a major effort in this direction and to serve the goal of making facilities at the University accessible for persons with disabilities.

c. Efforts undertaken to facilitate scholars/ students with disabilities inter alia include:

i. **Lifts -** Lifts have already been installed in various buildings of the University for facilitating the independence and mobility of the persons with disabilities. While certain measures have been taken in the past to make the lifts accessible to persons with disabilities, further steps, such as installation of Braille Systems, voice systems, etc., are being undertaken to make the lifts more disabled friendly.

ii. **Toilets -** A special measure has been taken to provide adequate lights in the toilets in the Schools and the Library to assist the students with low vision. Construction was carried out in the toilets on the ground floors in Koyna and Shipra hostels to make them more disabled-friendly, however, certain problems which are still being faced by students have been identified and efforts are underway to rectify such problems under the SIPDA scheme. Structural modifications in toilets in other areas of the campus are also underway for improved accessibility to persons with disabilities.

iii. **ATMs -** Two ATMs, touted as the State Bank of India's first 'real' disabled-friendly ATMs, have been installed in 2012 at the University; in the Poorvanchal Complex and near the Central Library building.

iv. **Wheel Chairs -** Fourteen wheelchairs (including 2 wheelchairs with commode and folding foot) were procured by the Equal Opportunity Office during this period for students with disabilities.

v. **Blind Sticks for Visually Impaired Students -** A significant proportion of visually impaired students pursuing various programs of studies at the University suffer from total blindness. As visually impaired students typically use blind-sticks for their mobility on the campus and in negotiating their way outside the campus, the Equal Opportunity Office purchased fifty good quality blind-sticks from Ramakrishna Mission (Kolkata) for distribution among the visually impaired students of the University.

vi. **Financial Assistance for participation in International Academic Events -** The financial burden of attending international events such as seminars, symposia and conferences can be significant, in particular, for scholars with disabilities. In view of the fact that there are few or no provisions for extending financial assistance to such scholars, including with the Ministry of Human Resource

Development or the UGC or the nodal Department of Disability Affairs, Ministry of Social Justice & Empowerment, the Equal Opportunity Office, under the visionary guidance of the Vice Chancellor, has extended financial assistance to scholars/ students for such purposes with the objective of improving access to academic events.

d. **Helen Keller Unit -** To meet the special needs of the visually impaired students the following facilities have been put in place at the Central Library of the University in collaboration with the Equal Opportunity Office.

   i. A Unit named after the disability rights activist Helen Keller (equipped with a CD and Book Racks) is instituted at the ground floor of the Central Library building. It also provides special services to the visually impaired students/ researchers by providing E-Books/ Digital Books, apart from getting scanning works done for them on demand. The MAGIC software has been installed on 5 Desktops for the low vision students/ researchers. The Braille Printers are capable of printing English text, graphics and maps in Braille.

   ii. Helen Keller unit is equipped with the following assistive technologies:
      - Desktop - 30
      - JAWS - 30 on each computer
      - Kurzweil 1000 - 30 on each computer
      - Computer headphones - 30
      - HP flatbed scanners - 20
      - Lex Cam Scanners - 02
      - Refreshable braille display - 02
      - Braille embossers – 02

   iii. Library has also distributed the following:
      - Angle Daisy Player - 52
      - Laptops - 40 (only to M. Phil and PhD scholars)
      - Wheelchairs - 15 (for Physically challenged students)
      - Locker facility - For visually challenged and Physically challenged students

   iv. Library is organising training and orientation programme on the uses of assistive technology for the benefit of these students so that they can use of the latest assistive technologies in their day to day studies. Library is also a member of (Daisy Forum of India) DFI.

e. **Complaints Redressal Mechanism –**

The Equal Opportunity Office has been committed to fulfilling its mandate of maintaining social harmony among various sections of the University community. Whenever any case of social discrimination is brought before the Equal Opportunity Office, it is thoroughly investigated and examined and suitable action is recommended. Addressing of issues related to any social discrimination faced by students or staff at any level is amongst the principal objectives of the Equal Opportunity Office. During the period of 2012-14, a total of 12 such complaints were received by the Equal Opportunity Office. The cases have been resolved

through in-house meetings. Equal Opportunity Office wishes success to all the students of Jawaharlal Nehru University and is always ready to help theses.

3. Others - To know about some **good practices on the functioning of EOC in India,** one can access these following documents through the given links:

http://eoc.du.ac.in/report_tB_all.pdf

http://www.knc.edu.in/societies/initiative-equal-opportunity-cell-and-enabling-unt/
http://www.nuepa.org/DownloadfinfoGuide/2012/Dec/National%20Workshop%20o n%2 OStrengthening%20the%2 ORole%20and%20Functioning%20of%20Sp ecial%20Ce lls.pdf

E. EOC Status in Odisha

E. Initiating Disability Perspective in EOC in Odisha Colleges/ Universities (Suggestions)

Following measures may be taken by the authorities of Universities and Colleges:

- Issue a Policy Statement on Disability
- Ensure a barrier free access to all buildings of Colleges, Departments, Libraries, Hostels and Offices
- Set up a Training & Resource Centre that would specialize in addressing the needs of students in all categories including visual, hearing, orthopedic and neurological etc.
- Set up counselling centres for psychological problems and employment
- Examine all possible ways in which the students with disabilities along with SC/ ST, OBC and minority groups could be helped.
- Ensure that there is no discrimination in the University on grounds of disability or any other disadvantage status of any student.

G. Activities in EOC in Odisha Colleges/ Universities (Suggestions)

- Conduct access-audit at universities and colleges by appropriate & certified agencies and ensure a barrier free access to all buildings that includes Parking, class rooms, student's common room, auditorium, cafeteria/canteen, labs, departments, libraries, hostels, administrative office etc.
- Identifying and mapping individual needs of the students with disabilities right from the application process, for the entire duration of their

respective coursework till they obtain their degrees or placement. This would include addressing any accessibility issues during the admission process, entrance exam, orientation, accommodation, commute within campus, field work, research, academic material & other resources, library access etc.

- To create awareness and sensitization programs to promote an inclusive culture among all students on campus using various art forms & media.
- Provide guidance to get different aids & assistive devices facility.
- Provide facility of sign language interpreters for students with hearing impairment.
- Introduce short term courses for improving vocational skills & imparting employable skills for the disabled
- Facilitate in converting reading material into audio/talking books, braille & e-text.
- Provide career guidance & counselling programmes for all disadvantaged group of students along with other students as well.
- Facilitating accessible transport service for students with mobility restriction.
- Organizing scheduled extra- curricular and co-curricular activities for the students with disabilities and students belongs to other socially excluded communities.
- Setting up training & resource centers to address the educational needs of students with disabilities in all categories including visual, hearing, orthopedic, neurological etc, in regular intervals.
- Provision of counselling for psychological and other stress related problems faced by students with disabilities.
- Organizing seminars/ workshops for raising awareness about disability for all.
- Facilitate affirmative actions concerning to the legal provisions of students with disabilities as per the RPWD Act 2016.
- Facilitate to ensure all statutory requirements of persons with disabilities (PwDs) by providing equal opportunities in the teaching, learning and employment process.
- Facilitate to ensure that there is no discrimination in the college, university on grounds of disability or any other minority status.

Short term courses can be initiated on

i. information and communication technology,
ii. communicative English (basic and advance level),
iii. disability and human rights,
iv. news reading and cinematography,
v. sign language interpretation (a, b and c level).

- Facilitate to establish an **Information and communication technology (ICT) training centre** with latest assistive software & devices for students with blindness, low vision, mobility impairment, hearing impairment & others intellectual disabilities. Following are the details of the assistive devices to be installed at the centre.
    - Instant reading device i.e. Clear reader, for both students having low vision and complete blindness
    - Refreshable braille display for students having visually challenged, who cannot use a normal computer monitor to read the text outputs.
    - Large print key board for students having low vision
    - Provision for rapid scanning of books
    - One hand key board
    - Foot pedal mouse for students having difficult in upper limbs
    - Mouth sticks for students who are paralytic from neck down to operate computers
    - Track ball mouse for students with CP and other sensory-motor related difficulties
    - Daisy book recorder and player i.e. Plextalk, for both students with low vision and complete blindness.
    - Wireless FM assistive listening device i.e. converser, for students having hard of hearing.
    - Prism a CCTV magnifier for persons with low vision

H. Funding and Functioning

As per the guideline there shall be an **Advisory Committee** with the Principal as Chairperson and three other members including an Adviser, to review the implementation of various schemes and programmes for the welfare of the disadvantaged and marginalized groups of the society and other related activities undertaken by the college as well as implementation of reservation policy in admission and recruitment for SC, ST, PH, OBC (non-creamy layer) and others, if any.

The Committee should meet at least once in four months and actions taken on decisions are to be reviewed in the subsequent meetings. The Principal shall nominate one of the teachers, who has an innate interest in the welfare of the disadvantaged social groups, as an Adviser

Eligibility Conditions

Assistance under this scheme will be provided to all Colleges which have been included under Sections 2(f) and 12B of the UGC Act, 1956.

Nature of Assistance

Based on the said guideline the UGC shall provide financial assistance to meet contingency expenditure, expenditure for organizing meetings and honorarium to the Advisor, as given below:

- Assistance to the Postgraduate Colleges and Undergraduate Colleges to the tune of Rs.50,000/- and Rs.30,000/- per annum respectively. The honorarium for the Advisor shall be at the rate of Rs.1000/- per month.
- Rs.25,000/- per annum to organize a short-term course on positive discrimination of SC and ST for national development at the beginning of every academic session for newly enrolled students. At the end of the programme, the students may be asked to write a summary of what they have learnt and a certificate may be issued to them.

Procedure for Release of Grant

The first year's grant will be released after approval. The release of further grant would be based on the utilization of earlier grant. There is a prescribed format for getting financial assistance for equal opportunity centre of colleges during xii plan period. And a separate preformat for preparing the statement of expenditure incurred under the scheme of introduction of Equal Opportunity Centre in Colleges along with UC.

Guidelines for Scheme of Equal Opportunity Centre for Colleges
XII Plan (2012-2017)
University Grants Commission
Bahadurshah Zafar Marg
New Delhi – 110 002
UGC Website: www.ugc.ac.in

Equal Opportunity Centre in Colleges.

1. Introduction

India is a country of diversity. It is a hub of different religions, castes and cultures. However, the Indian society is characterized by a highly entrenched system of social stratification. It is these social inequalities that created the barriers of denial of access to materials, cultural and educational resources to the disadvantaged groups of society. These disadvantaged groups are SCs, STs, women, OBC (non-creamy layer), minorities and physically challenged persons. It is clear from the demographic factors that a large section of population of our country is still disadvantaged and marginalized.

Rigid compartmentalized caste system forced SCs to be socially deprived to render services without any claim on returns. The deprivation of dignity, identity and rights resulted in their dehumanization and humiliation. The toils and tears of STs were not very different from those of SCs. The STs were isolated, neglected and exploited. Both SCs and STs continue to suffer from social disabilities even today.

Women, victims of the past traditions and customs of the Indian society, were considered to be unequal and inferior. Even today women are being oppressed. Since gender disparity is known to lead to serious social imbalance, it is essential to neutralize these distortions of the past. The minorities cluding Muslims, Sikhs,

Christians, Buddhists and others, collectively constitute about 19% of the Indian population. The recent report of the Prime Minister's High Level Committee on the social, economic and educational status of the Muslim community of India has clearly indicated that the Muslim community exhibits deficits and deprivation in practically all dimensions of development. The same may be true with some variation in case of the other minorities. The physically challenged persons deserve due place and attention in the demographic setup of the nation. To ensure the same, the Parliament has passed the Act called the Person with Disabilities (Equal opportunities, Protection of Right and Full Participation) Act 1995.

On achieving independence, the nation took a conscious decision to undo the social and historic wrongs. For eradication of social disparities, various provisions were made in the Indian Constitution. Our Constitution enshrined democratization as one of the main objectives of education and anticipated the democratic expansion of education to serve social and economic upward mobility.

The Indian education system seems to have been oriented only to meet the requirement of one-third of the population, ignoring the interest of the rest. Indeed, historically education was confined to certain sections of the society and did exclude large sections of the population, making it highly undemocratic in matters of access. This exclusion in education created ever expanding disparities that adversely affected the disadvantaged groups of the society.

Since higher education is a tool for social and economic equality, the UGC has been addressing national concerns of access, equality, while ensuring the standard of quality and relevance of education by implementing policies of the Government of India and promoting several schemes

and programmes for the disadvantaged groups that would help in eliminating social disparities.

India is potentially rich in human resources. To harvest the same and make the present education system inclusive, the degree of democratization of higher education has to be

increased to a large extent. Further colleges should become more responsive to the needs and constraints of the disadvantaged social groups. Therefore, the UGC has planned to establish Equal Opportunity Centres in colleges.

2. Aims and Objectives

To oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus.

3. Functions

i. To ensure equity and equal opportunity to the community at large in the college and bring about social inclusion.
ii. To enhance the diversity among the students, teaching and non-teaching staff population and at the same time eliminate the perception of discrimination.
iii. To create a socially congenial atmosphere for academic interaction and for the growth of healthy interpersonal relationships among the students coming from various social backgrounds.
iv. To make efforts to sensitize the academic community regarding the problems associated with social exclusion as well as aspirations of the marginalized communities.
v. To help individuals or a group of students belonging to the disadvantaged section of society to contain the problems related to discrimination.
vi. To look into the grievances of the weaker sectionof society and suggest amicable solution to their problems.
vii. To disseminate the information related to schemes and programmes for the welfare of the socially weaker section as well as notifications/memoranda, office orders of the Government, or other related agencies/organizations issued from time to time.
viii. To prepare barrier free formalities/procedures for admission/ registration of students belonging to the disadvantaged groups of society.
ix. To establish coordination with the Government and other agencies/organizations to mobilize academic and financial resources to provide assistance to students of the disadvantaged groups.
x. To organize periodic meetings to monitor the progress of different schemes. 28
xi. To adopt measures to ensure due share of utilization by SC/ST in admissions, recruitments (teaching and non-teaching posts) and to improve their performances.
xii. To sensitize the college on the problems of SC/ST and other disadvantaged groups.

4. Advisory Committee

There shall be an Advisory Committee with the Principal as Chairperson and three other members including an Adviser, to review the implementation of various schemes and programmes for the welfare of the disadvantaged and marginalized groups of the society and other related activities undertaken by the college as well as implementation of reservation policy in admission and recruitment for SC, ST, PH, OBC (non-creamy layer) and others, if any. The Committee should meet at least once in four months and action taken on decisions are to be reviewed in the subsequent meetings. The Principal shall nominate one of the teachers, who has an innate interest in the welfare of the disadvantaged social groups, as an Adviser

(a) The Adviser in the college shall:
i. oversee/monitor various welfare schemes/ programmes sponsored by the Government of India/State Government, UGC or any agency/ organization as well as those devised by the college/affiliating university for the disadvantaged groups for their effective implementation
ii. be responsible for the effective functioning of SC/ST Cell and other such Cells/Centres dealing with the problems of different socially disadvantaged groups.
iii. convene the meetings of incharge of other Committees/Programmes dealing with social issues such as Gender Sensitization Committee against sexual harassment (GSCASH), National Service Schemes (NSS) etc. to review their activities.

iv. The Advisor shall submit the progress/review report to the Principal. The Coordinators of SC/ST Cell, Remedial Coaching and other schemes/ Women's Study Centre, Population Education Cell etc. shall be closely associated with the Equal Opportunity Centre. 29

5. Eligibility Conditions

Assistance under this scheme will be provided to all Colleges which have been included under Sections 2(f) and 12B of the UGC Act, 1956.

6. Nature of Assistance

The UGC shall provide financial assistance to meet contingency expenditure, expenditure for organizing meetings and honorarium to the Advisor, as given below:

1) Assistance to the Postgraduate Colleges and Undergraduate Colleges to the tune of Rs.50, 000/- and Rs.30,000/- per annum respectively. The honorarium for the Advisor shall be at the rate of Rs.1000/- per month.

2) Rs.25, 000/- per annum to organize a short-term course on positive discrimination of SC and ST for national development at the beginning of every academic session for newly enrolled students. At the end of the programme, the students may be asked to write a summary of what they have learnt and a certificate may be issued to them.

7. Procedure of Release of Grant

The first year's grant will be released after approval. The release of further grant would be based on the utilization of earlier grant.

PROFORMA -II

UNIVERSITY GRANTS COMMISSION

New Delhi

PRESCIBED FORMAT FOR GETTING FINANCIAL ASSISTANCE FOR EQUAL OPPORTUNITY CENTRE OF COLLEGES DURING XII PLAN PERIOD.

1. Name of the College : ……..
2. Address of the College : ……..

Phone No. ……Fax No. ……E-Mail ……..

3. Name of the University its Affiliated to : ……
4. Whether the College falls under Section 2(f) and 12(B) of the UGC Act : ……..
5. Whether the College is Located under SC/ST/Minority concentrated District.
6. Whether receiving Non-plan/

Plan Grant from UGC/State Govt. : ……..

(please indicate)

7. Bank Details :

1. Name of Account Holder With Complete Contact Address, Telephone Number and Email.

2. Bank Name

3. Branch Name With Complete Address, TelePhone Number And Email

4. Whether The Branch is Computerised?

5. Whether the Branch is RTGS Enabled? If Yes, Then What is the Branch's IFSC Code

6. Whether the Branch Also NEFT Enabled?

7. Type of Bank Account (SB/Current/Cash Credit)

8. Complete Bank Account Number (Latest)

9. MICR Code of Bank

8. Need and justification of the proposal

(Please attach separate sheet giving full justification)

Signature:

Principal

With Seal

Statement of Expenditure

Proforma for statement of expenditure incurred under the scheme of introduction of Equal Opportunity Centre in Colleges.

1. Name of the Colleges_____
2. Number and dated UGC approval: No. F. _____ dated_____
3. Period to which the accounts related: w.e.f_____ to_____
4. Details of actual expenditure incurred.

Items Allocation
Approved
Expenditure
Incurred

1. Honorarium to the advisor.
2. Organizing Meetings.
3. Contingency.
4. Organize short term courses.

Signature:
Principal
(Seal)

UTILIZATION CERTIFICATE

Certified that the grant of Rs._____
(Rupees_____) Sanctioned
to_____
by University Grants Commission vide its letter
No._____ dated _____ towards
has been utilized
for the purpose for which it was sanctioned and in accordance with the terms
and conditions as laid down by the Commission. The university/college has
also utilized the amount of Rs. _____
as interest earned on the University Grants Commission grant.
If, as a result of check or audit objection, some irregularity is noticed at a later
stage, action will be taken to refund or regularize the objected amount.
Signature: _____Signature: _____ Signature:
_____
Registrar/Principal (Finance Officer) Chartered Accountant/Govt.
Auditor
(Seal)_____ (Seal) _____ (Seal) _____