

## **SWEEKRUTI**

(A Scheme for Promotion of  
Transgender Equality & Justice)

Social Security and Empowerment of Persons with Disabilities  
(SSEPD) Department, Government of Odisha

## **PROGRAMME COMPONENTS**

- 1. Survey & Identification**
- 2. Multipurpose Smart Card**
- 3. Assistance to Parents of TG Children**
- 4. Pre & Post MatricScholarship**
- 5. Personality Development**
- 6. Skill Upgradation Training**
- 7. Self-Employment**
- 8. Self Help Group**
- 9. Sensitization of Workers & Activists**
- 10. Community Awareness**

## **SWEEKRUTI**

(A Scheme for Promotion of Transgender Equality & Justice)

### **INTRODUCTION**

The Constitution of India ensures equality, freedom, justice and dignity of all individuals and implicitly mandates an inclusive society for all including Transgender persons. In the recent years, there have been significant changes in the perception of the society towards transgender persons. It has been realized that transgender persons can lead a better quality of life if they have equal opportunities and effective access to different social development services.

Transgender persons had been part of Indian society for centuries. There is historical evidence of recognition of “third sex” or persons not conforming to male or female gender in the writings of ancient India. The idea of “tritiyaprakriti” had been an integral part of the Hindu mythology, folklore, epic and early Vedic and Puranic literatures, Vedic culture recognized three genders. The Vedas describe individuals as belonging to one of three separate categories, according to one's nature or prakriti. A third sex is also discussed in ancient Hindu law, medicine, linguistics and astrology. The foundational work of Hindu law, the Manu Smriti explains the biological origins of the three sexes. Transgender persons in India enjoyed a noble position till Mughal period. The Transgender persons during the colonial rule with enactment of Criminal Tribes Act, 1871 were criminalized and denied civil rights and have been undergoing agony of human rights violation since then.

UN General Assembly observed “In all regions, people experience violence and discrimination because of their sexual orientation or gender identity. In many cases, even the perception of homosexuality or transgender identity puts people at risk. Violations include – but are not limited to – killings, rape and physical attacks, torture, arbitrary detention, the denial of rights to assembly, expression and information, and discrimination in employment, health and education. United Nations mechanisms, including human rights treaty bodies and the special procedures of the Human Rights Council, have documented such violations for close to two decades.”

The application of international human rights law is guided by the principles of universality and non-discrimination enshrined in Article 1 of the Universal Declaration of Human Rights, which states that “all human beings are born free and equal in dignity and rights”. All people, including lesbian, gay, bisexual and transgender (LGBT) persons, are entitled to enjoy the protection provided by international human rights law, including the right to life, security of person and privacy, the right to be free from torture, arbitrary arrest and detention, the right to be free from discrimination and the right to freedom of expression, association and peaceful assembly. The Vienna Declaration and Programme of Action confirms that, “while the significance of national and regional particularities and various

historical, cultural and religious backgrounds must be borne in mind, it is the duty of States, regardless of their political, economic and cultural systems, to promote and protect all human rights and fundamental freedoms."Non-discrimination is a core human rights principle embodied in the Charter of the United Nations, the Universal Declaration of Human Rights and core human rights treaties. Non-discrimination clauses in international instruments typically require that the rights set forth are made available to everyone without discrimination, and States ensure that their laws, policies and programmes are not discriminatory in impact.

Report of the Expert Committee on the issues relating to Transgender Persons of Ministry of Social Justice & Empowerment, 2013 finds that the Transgender community is one among the most marginalised and vulnerable communities in India. They face high levels of stigma in almost every sphere of their life such as health, schools/colleges, employment, social schemes and entitlement. Extreme social exclusion diminishes self-esteem and sense of social responsibility. The community needs to be included in the mainstream development program of the country and be protected from all forms of abuse & exploitation.

Hon'ble Supreme Court in Case No. CA 400 of 2012 observed "Seldom, our society realizes or cares to realize the trauma, agony and pain which the members of Transgender community undergo, nor appreciates the innate feelings of the members of the Transgender community, especially of those whose mind and body disown their biological sex. Our society often ridicules and abuses the Transgender community and in public places like railway stations, bus stands, schools, workplaces, malls, theatres, hospitals, they are sidelined and treated as untouchables, forgetting the fact that the moral failure lies in the society's unwillingness to contain or embrace different gender identities and expressions, a mindset which we have to change."

Hon'ble Supreme Court held "Everyone has the right to recognition everywhere as a person before the law. Persons of diverse sexual orientations and gender identities shall enjoy legal capacity in all aspects of life. Each person's self-defined sexual orientation and gender identity is integral to their personality and is one of the most basic aspects of self-determination, dignity and freedom. No one shall be forced to undergo medical procedures, including sex reassignment surgery, sterilisation or hormonal therapy, as a requirement for legal recognition of their gender identity. No status, such as marriage or parenthood, may be invoked as such to prevent the legal recognition of a person's gender identity. No one shall be subjected to pressure to conceal, suppress or deny their sexual orientation or gender identity."

The Hon'ble Court held that Transgender persons should be treated as third gender and given access to and representation in education and jobs. The Supreme Court also added that if a person surgically changes his/her sex, then he or she is entitled to identify as the changed sex and cannot be discriminated against. Transgender persons' rights to decide

their self-identified gender was also upheld and the problems being faced by Hijras/Transgender such as fear, shame, gender dysphoria, social pressure, depression, suicidal tendencies, social stigma, etc. were sought to be addressed. The Hon'ble Court directed to provide medical care to TGs in the hospitals and take steps for framing various social welfare schemes for their betterment.

The Rights of Transgender Persons Bill, 2014 as introduced in Rajya Sabhahas proposed provisions of Equality and non-discrimination; equal rights for Transgender children; Right to life and personal liberty; Right to live in the community; Right to integrity; Protection from torture or cruel, inhuman or degrading treatment or punishment; Protection from abuse, violence and exploitation; Right to home and family and Freedom of speech, etc. The Bill further proposes for duty of educational institutions to provide inclusive education to transgender students; Adult education for transgender persons; Vocational training and self-employment; Non-discrimination in employment; Social security; Healthcare facilities; Rehabilitation of transgenders; Leisure, culture & recreation; Reservation in primary, secondary and higher educational institutions; Reservation of posts for transgender persons; Incentive to employers in the private sector; Special employment exchange & Awareness raising.

Human Rights Law Network Report, 2015 viewed that the lives of transgender persons living in Odisha remain subject to discrimination and hardship. Transgender persons still struggle to access basic services and support that other persons rely upon or even take for granted. Ingrained stigma causes hardships in accessing housing, land, education and employment. The transgender persons are afforded no support from the government in accessing employment, causing them to be trapped in occupations such as begging and sex work. They also receive no assistance with accessing proper housing and are not included in any other welfare schemes. No separate, transgender-specific services have been provided since the judgment.

## **OBJECTIVES**

Article 41 of the Constitution of India enjoins the States to make effective provision for securing the right to work, to education and to public assistance in cases of unemployment, old age, sickness and disablement and in other cases of undeserved want within the limit of its economic capacity and development. Article 14 also guarantees to all persons equality before the law. Article 19(1) ensures for all citizens freedom of speech and expression. Article 21 expresses protection of life and personal liberty to all persons. Article 15 (1), 15(2) and 16 (2) in express terms prohibit discrimination on the ground of sex.

The Social Security and Empowerment of Persons with Disabilities (SSEPD) Department, Government of Odisha recognizes that Transgender Persons are valuable human resource for the society and seeks to create an environment that provides them equal opportunities, protection of their rights and full participation in society. As part of an integrated initiative

for Transgender Equality & Justice the Department has launched this new umbrella scheme “**SWEEKRUTI**” to be operated in a mission mode with manifold objectives. To ensure equitable justice for transgender persons the *Sweekruti* scheme focuses on the following broad objectives:

1. To create an enabling environment to ensure equal opportunities, equity, social justice & empowerment of transgender persons of the state.
2. To encourage voluntary action and participation of all stake holders for ensuring effective social integration of transgender persons.
3. To expand outreach activities for protection of rights and entitlements of transgender persons in the state.
4. To promote individual and group endeavours by transgender persons for employment, self-employment and other socio-educational services.
5. To strengthen the existing implementation machinery and create facilities for coverage of all transgender persons of the state.

## **STRATEGY**

The approach of this Scheme is to make available the whole range of services necessary for rehabilitation of transgender persons. With a view to include transgender persons in the mainstream of society and actualizing their potential, the thrust would be on the following key strategies:

1. Survey & Identification of all Transgender persons in the state and issue of certificates, multipurpose smart cards, etc.
2. Assistance to parents of transgender children and provision of pre and post- matric scholarship for all transgender children pursuing education.
3. Skill upgradation and entrepreneurship development training, supply of Self Employment Kit and strengthening Self Help Groups.
4. Support for Critical Health Care & group insurance support for transgender persons.
5. Provision for Legal Aid and advice, counseling and guidance services for transgender persons in distress.
6. Organization of Community Awareness, sensitization and campaign on rights of transgender persons and training of staff and volunteers.

## **SURVEY & IDENTIFICATION**

No accurate estimates on transgender persons are available yet except those of crude estimates. It is important to note, however, that accurate figures are unavailable due to the fact that no formal estimation of the number of transgender persons living in Odisha has been conducted till 2015. The SSEPD Dept. has taken initiatives to conduct a state wide survey on transgender persons, results of which are yet to come. In view of the above facts the Dept. proposes to conduct survey and identification of transgender persons in the state from time to time with the help of associations of transgender persons and others. This survey and identification process will help the Dept. to enroll all of them in different schemes and programmes.

## **MULTIPURPOSE SMART CARD**

Multipurpose SMART CARD will be provided to all transgender persons which will enable them to avail any of the required services such as education, social security benefit etc. at any institution or even at any place within the state. This support will be managed through a comprehensive state level computerized database created for the purpose enabling institutions to verify about the transgender persons status of benefits supplied and services required.

## **ASSISTANCE TO PARENTS OF TGs**

### **a) Need for Supportive Money**

Awareness and information is needed among parents/ guardians to support their gender-nonconforming or transgender children, setting aside their discomfort and deeply held normative attitudes. Parents should be alert to the risk of the children facing bullying and other violence outside the home — in the extended family, at schools, on the playground, and support them accordingly. They also need to take cognizance of the escalation in stress and discrimination faced by a transgender child as he/she grows into adolescence.

Counseling and other mental health services that affirm the child's gender identity are needed for the child as well as their parents. Support groups help parents to (i) overcome misconceptions, understand the difference between sex, sexuality, gender, and intersex variations (ii) realize that they, as parents, are not alone (iii) that their children's gender-nonconformity is not the result of bad parenting (iv) be able to work through their negative feelings of anger, disbelief, shock, or disappointment in a safe space. Additionally, existing forums such as the Anganwadi Centres, Self-Help Groups and Bharat Nirman Volunteers (BNVs) may be oriented on transgender issues, and involved in providing information to parents of transgender youth.

Financial assistance will be provided to the parents of transgender children in order to support such parents in successfully bringing up their transgender children against societal intolerance, stigma, discrimination and violence. It shall also act as a feeder program for the component of pre and post matric scholarship.

**b) Eligibility**

For purpose of claiming financial assistance, the following criteria shall apply:

1. Parent must certify on an affidavit that they have a child showing gender non-conforming behavior.
2. The age of the child is less than 18 Years.
3. In case of death of the parent, supportive money will be made available to the guardian subject to production of the relevant Certificate of guardianship obtained from Competent Authority.

**c) Extent of Assistance**

The assistance under the head will be provided to parent at the rate of Rs 1000/-(rupees one thousand only) per transgender child per month and can be paid till the child attains the age of 18 years.

**d) Modus of allocation/ sanction / disbursement of assistance**

1. The parents desiring to avail the assistance will submit an application as given in the **Annexure A** through the Block/ ULB Administration.
2. The Block/ ULB Administration on receipt of such applications will verify the information given therein with reference to records available, and recommend for sanction to concerned DSSO.
3. On the receipt of all such recommended applications, the concerned DSSOs will scrutinize the applications and get those sanctioned from the Collector as per rules and procedures.
4. DSSO, as the case may be, after sanctioning the assistance, will place Block and ULB wise requirement of funds to SSEPD Department at the beginning of the financial year.
5. After sanction of the assistance amount, the DSSO will ensure that bank account is opened in post office or scheduled commercial bank in the name of the transgender child jointly with father / mother/ guardian.
6. The District Social Security Officer (DSSO) will see that such requirement reaches him / her by the given date line.



7. After receipt of requirement from the DSSO, the Department will release funds in first allotment to the DSSOs & fund will be remitted to concern child directly.
8. After disbursement, the DSSOs will submit consolidated UCs to the Department by the 31<sup>st</sup> March with due countersignature of the Collector.
9. The DSSOs will make online entry of data on parents assisted including information on the transgender child.

#### **PRE & POST MATRIC SCHOLARSHIP**

The objective of the component is to provide financial assistance to the Transgender students studying at post matriculation or post-secondary stage to enable them to complete their education. These scholarships are available to transgender students of Odisha for studies in India only and are awarded where the applicant is studying.

##### **a) Scholarship**

1. The students desirous to avail the scholarship shall submit applications in prescribed format to the DSSO with certification/ recommendation by head of the educational institutions.
2. Under this scheme students so eligible will get scholarship for a maximum period of 10 months in an academic year. The students availing scholarship from either the Central or State Govt. under any other scheme shall not be considered.
3. Rate of scholarship

<b>Sl.</b>	<b>Category</b>	<b>Rate/ PM</b>
1	Pre-Matric (From Std. V to X)	800
2	Post-Matric (From Std. XI –XII)	1,000
3	General Graduate/ Post Graduate Courses	1,500
4	Professional Degrees/ Diplomas/ Certificates	2,000
5	Open University/ Non-formal Courses	2,500

4. The DSSOs will scrutinize the applications and shall submit requirement of funds to the Department by end of September. After receipt of the funds DSSOs will remit the scholarship to the accounts of the students with the approval of Collector.
5. The scholarship required will be remitted in advance for one year in question and roll over to the next academic session.
6. The utilization certificate on the expenditure shall be submitted by the DSSO along with proof of remittance with due counter signature of Collector to the Department by 28<sup>th</sup> February of each year.

7. Efforts should be made to utilize funds in the same year. In exigencies the undisbursed balance amount should be rolled over for next year payment and shall be utilized first.

**b) Conditions of Eligibility**

For the purpose of award of scholarship under the scheme, applications can be submitted subject to fulfilling the following conditions.

1. The applicant is a bona fide resident of Orissa.
2. The applicant is a regular student of recognized educational institutions.
3. The applicant shall have family income of not more than Rs. 2, 40,000/- per annum.
4. The applicant does not receive any financial assistance from State Govt./ Central Govt. under any other scheme.

**c) Modus of allocation/ sanction / disbursement of scholarship**

1. The students desiring to avail the scholarship will submit an application as given in the **Annexure B** through the head of institutions immediately after taking admission.
2. The head of institution on receipt of such applications will verify the information given therein with reference to records available, and recommend for sanction to concerned DSSO.
3. On the receipt of all such recommended applications, the concerned DSSOs will scrutinize the applications and get those sanctioned from the Collector as per rules and procedures.
4. DSSO, as the case may be, after sanctioning the scholarship, will place Block and ULB wise requirement of funds to the Department under intimation to the Collector concerned.
5. After sanction of the scholarship amount, the DSSO /head of the institution will ensure that bank account is opened in the name of the candidate in case the candidate is 18 years of age or above, or a joint account in the name of father / mother/ guardian of the candidates in case the candidate is below 18 years.
6. The District Social Security Officer (DSSO) will see that such requirement reaches him / her by the given date line.
7. After receipt of requirement from the DSSO, the Department will release funds in first allotment to the DSSOs & they will remit the fund to the students directly.
8. After disbursement, the DSSOs will submit consolidated UCs to the Department by the 31<sup>st</sup> March with due countersignature of the Collector.

9. The scholarship will be payable from the month of admission up to end of the academic session including the month of examination subject to maximum of 10 months in an academic year.
10. For continued absence for a period not exceeding three months, the scholarship shall be paid in full, provided that the absence is on health ground. In case of continuous prolonged absence without justified reasons, the DSSO concerned shall take a decision after making an inquiry.
11. The DSSOs will make online entry of data on students including information on passing out from the course followed with certification.

### **PERSONALITY DEVELOPMENT**

Transgender persons often seen moving on the streets, market places and are engaged in anti- social activities being deprived off from mainstream society and family life. The prolonged oppression and deprivation often leads towards personality disorders. Transgender persons with personality disorders and deprivation will be identified and provided with essential counseling and guidance services, behavior therapy and socialization support under this programme.

Under this programme support for following will be admissible:

- a) installation of helpline
- b) honorarium to counselor
- c) honorarium to IT staff engaged for operation of telephone, computer & social media
- d) office furniture & equipment
- e) personality development training
- f) expenses for telephone, computer peripherals and
- g) rent, recurring and other contingencies.

### **SKILL UPGRADATION TRAINING**

The component aims at providing skill development trainings to the transgender persons to enable them to start income generating activities on their own or get gainfully employed in some sector or the other.

#### **a) Eligibility**

1. A beneficiary should be a transgender person above 18 years of age. A copy of the transgender identity card, issued by the Competent Authority, designated by respective State Governments/UT administrations will be required.
2. The beneficiaries whose parents'/ legal guardians" income from all sources including the income of the beneficiary does not exceed Rs. 2.40 lakh annually will be eligible

for availing the benefit under the scheme. (This condition is not mandatory if a transgender person not living with parents/legal guardians).

#### **b) Funding Pattern**

The assistance will be provided to the extent of Rs 15,000 per transgender trainee per course comprising of 200 hours and maximum of thirty trainees in a course. In order to encourage the transgender community to come forward to avail the benefits of this scheme, an additional amount of Rs 1000 as stipend will be provided per trainee per month. Illustrative list of trades may include:

1. Carpentry
2. Computer Center
3. Craft Center -
4. Diary Making Training
5. Electrician Training
6. Fruit Preservation Training
7. Gem Cutting Training
8. Motor Windings Fitting Training
9. Photography Training
10. Plumbing Training
11. Printing, Composing & Book Binding Training
12. Scooter / Motor Cycle / Autorikshaw Repair Training
13. Spinning & Weaving Training
14. Typing Shorthand Center
15. Tie& Die Training
16. Leather Art Training
17. Spray Painting & Denting Training
18. Welding & Fitter Training
19. TV, VCR, Radio Repair Training
20. Tailoring Training
21. Beauty Parlour
22. Cooking/Catering Services

Note: The above list is not exhaustive but merely an illustrative list of activities.

#### **SELF EMPLOYMENT**

Socio-economic rehabilitation of transgender persons is one of the core areas of concern. For this purpose skill training along with entrepreneurship development training will be one of the priority activity. But, in many cases the transgender persons instead of coming to vocational training centres are adopting to family professions or other economic activities with traditional training and practical experience by doing. Among all these categories a number of transgender persons are not interested in any financial assistance but require a start up kit to start business. They face problems in availing such kits due to want of support they require for the purpose.

Transgender persons in these categories will be provided Self Employment Kits depending upon their trade requirement so that they can start their business from small scale or home based units and earn livelihood for themselves and their families. For this purpose such potential transgender persons can be identified along with the trade they are interested in pursuing and can be provided Self Employment Kits. The composition of kits and categories of kits which can be provided will be finalized in consultation with the SSEPD Dept. by the concerned DSSOs before procurement.

Group endeavour for generating self-employment based individual income including production; marketing, service centres etc. can also be promoted by the beneficiaries. The projects must ensure the object of providing individual income to the members of the group. Such proposals must contain details of the activity, minimum ensured income per member etc. Projects not exceeding one time investment of Rs. 20.00 lakhs will be considered.

### **SELF HELP GROUP**

Group based business activity can be good options for the transgender persons. Formation of Self- Help Groups by transgender persons can be useful. The SHGs duly constituted and registered with DSSOs will be supported with one time assistance of Rs.50,000/- for initial activity support and start-up capital.

The programme envisages to promote the SHGs through skill upgradation, entrepreneurship development training, book keeping and accounting, knowledge of market and some basic skills about activity etc. DDRCs/ NGOs / Voluntary Agencies / Development Agencies/ ITIs and RUDSETI type institutions/ capable agencies with good track record and professional competence to successfully implement such training. The training institution so selected must have barrier free arrangements and disabled friendly arrangements for training.

Details of proposals for each programme should be submitted along with location, activity plans, number of transgender persons, timeline and budgetary requirements etc. to the SSEPD Dept. for consideration and approval. The Dept. after due scrutiny may accord its approval. Participatory mode programmes will be considered on priority basis. In case of each approved programmes reports along with utilization must be submitted to the Dept. as prescribed.

### **SENSITIZATION OF WORKERS & ACTIVISTS ON TG ISSUES**

Issue concerning transgender persons is a cross cutting issue for many line departments and a number of officers and staff of SSEPD and other departments are involved in providing different services to the transgender persons. Many of employees due to lack of adequate basic knowledge and information of problems and issues concerning transgender persons are unable to handle the matters relating to transgender persons. To address the issue special

provision has been made to sensitize Govt. officials, NGO heads, PRI members, corporate managers and such other officials on issues relating to transgender persons.

Details of proposals for each programme should be submitted along with location, activity plans, timeline and budgetary requirements etc. to the SSEPD Dept. for consideration and approval. Participatory mode programmes will be considered on priority basis. In case of each approved programmes reports along with utilization must be submitted to the Dept. as prescribed.

### **COMMUNITY AWARENESS**

Services and infrastructure for rehabilitation of transgender persons are rapidly increasing and institutions in govt., NGO and even corporate sectors are coming forward to work for the transgender persons. But due to want of proper information on availability of services for them a major section of transgender persons are unable to take the benefit of those available services. To sensitize the transgender persons and their families on services, schemes and programmes available for them. Under this head following activities will be admissible:

- a) IEC material preparation (print/ electronic)
- b) Organization of fairs/ festivals
- c) Publication of magazines/ news letters
- d) TV/ Radio/ Print media publicity
- e) Cultural shows/ street plays
- f) Community level meetings/ campaigns
- g) Posters, Hoardings, Banners
- h) Events for transgender persons (sports/cultural)
- i) Such other awareness activities

Details of proposals for each activity should be submitted along with location, activity plans, timeline and budgetary requirements etc. to the SSEPD Dept. for consideration and approval. Participatory mode programmes will be considered on priority basis. In case of each approved programmes reports along with utilization must be submitted to the Dept. as prescribed.

### **RESEARCH & DOCUMENTATION ON TRANSGENDER ISSUES**

The umbrella term transgender describes any person or persons whose outward expression and/or gender identity is variant beyond the boundaries of conventional binary gender or heteronormative expression and identity. These boundaries can often be vague and are highly subjective. Transgender people face a host of rights concerns including, but not limited to: hate crime laws inclusion, equal rights in housing, employment non-discrimination, bathroom use, changing name and gender on public documents, marriage rights, medical insurance, and

financial assistance. There are a number of initiatives out on all of these, and transgender people find allies from a variety of backgrounds. Much can be learned about the experience of transgender persons, therefore, by studying how they are living, organizing, and advocating for their rights across different social and political conditions. Similarly documentation on rehabilitation models and initiatives is another arena of concern. For this purpose the Dept. proposes to support such research and documentation activities.

Details of proposals for each activity should be submitted along with location, activity plans, timeline and budgetary requirements etc. to the SSEPD Dept. for consideration and approval. Participatory mode programmes will be considered on priority basis. In case of each approved programmes reports along with utilization must be submitted to the Dept. as prescribed.

### **ROLE OF DISTRICT ADMINISTRATION**

The District Administration will coordinate and converge the programmes and schemes of the Government for promoting comprehensive rehabilitation of the transgender persons in the district. District Administration needs to undertake detailed survey to identify all transgender persons living in the district so that an action plan to cover each person by appropriate benefits can be drawn up. Most of the problems of the transgender persons could be dealt with by effectively bringing them into the fold of Government schemes that already exist. However, benefits under most of the schemes are not reaching to the transgender persons because there is very little awareness among the implementing officers about the need to focus on the transgender persons or even earmarking of funds under schemes for transgender persons. Roles may include:

- a) Convergence and synergy among various development schemes for transgender persons.
- b) Survey and identification of all transgender persons and creation of detailed database.
- c) Ensure issue of AADHAR Card, issue of concessions and other necessary documents to all transgender persons.
- d) Facilitate enrolment of all transgender children in schools, disbursement of scholarships and skill training of transgender youths.
- e) Ensure coverage of transgender persons in all programmes and schemes, employment and self-employment etc.
- f) Provide opportunities to all transgender persons for redressal of grievances, settlement of issues concerning guardianship and justice.
- g) Promote participation of line departments, NGOs, Red Cross and other CSR agencies in the process of rehabilitation of transgender persons.

### **ROLE OF BLOCK/ ULB ADMINISTRATION**

The Block/ Urban Local Body Administration are expected to coordinate and converge the programmes and schemes of the Government for promoting comprehensive rehabilitation

and due rights and opportunities for the transgender persons in their respective jurisdiction through:

- a) Coverage of transgender persons under different schemes of poverty alleviation, housing, pension etc.
- b) Sensitization of local leaders and PRI members on transgender persons' rights and issues.
- c) Participation of CBOs, BNVs, and other stake holders at the grass root level.

#### **BUDGET PROVISION & UTILIZATION**

The Collectors concerned should place the estimated budget requirement for their respective districts well in advance to the SSEPD Dept. for release of funds. In case of NGOs the application/ request for funds shall be submitted to the SSEPD Dept. in prescribed proforma enclosed in **Annexure- C** along with support documents.

Proper records of beneficiaries, the acknowledgement of receipt of appliances by them, the tender procedure followed etc should be maintained as per govt. financial procedures. Utilization Certificates for the programme/ project should be sent to the Director SSEPD by 31<sup>st</sup> March of the ongoing financial year. Similarly the NGOs shall submit utilization certificate (**Annexure-D**), audited statement and report cards (**Annexure- E**) along with such other documents as may be asked for. All soft copies must be sent to the Director, SSEPD at [ssepsec.od@nic.in](mailto:ssepsec.od@nic.in) within one month of completion of programme/ activity.



**APPLICATION FOR AWARD OF SUPPORTIVE MONY TO  
PARENT/ GUARDINA OF TRANSGENDER CHILDREN**

1. Name of Transgender Child :
2. Date of Birth (enclose birth certificate) :
3. Caste/ Sub Caste :
4. ADHAAR Number of TG Child if any (enclose copy) :
5. Parent's Name :
6. Address :
7. Applicant's name & address (if applicant is other than parents) (enclose Certificate of guardianship obtained from Competent Authority) :
8. Certificate by parent/ guardian on an affidavit that they have a child showing gender non-conforming behavior :
9. If continuing education mention class and school name & address (enclose studentship certificate from head of the institution) :
10. Family Income per annum (please enclose Income Certificate) :
11. Any other information applicant wishes to provide :

Affix Passport size  
photograph

I hereby declare that information provided above is true to the best of my knowledge and I am aware that providing wrong information will make me liable to legal action and recovery of scholarship amount.

**Date:**

**Name & Signature of the applicant**

**Place:**

**Name & Signature of Parent/ Guardian**

**APPLICATION FOR AWARD OF SCHOLARSHIP TO  
TRANSGENDER CHILDREN**

1. Name of candidate/ Transgender :  
Child
2. Date of Birth (enclose birth :  
certificate) Affix Passport size  
photograph
3. Caste/ Sub Caste :
4. ADHAAR Number of TG Child if :  
any (enclose copy)
5. Parent's Name :
6. Address :
7. Guardian's Name if any (enclose :  
Certificate of guardianship  
obtained from Competent  
Authority)
8. Certificate by parent/ guardian on :  
an affidavit that they have a child  
showing gender non-conforming  
behavior
9. Family Income per annum (please :  
enclose Income Certificate)
10. Details of last examination passed :  
(enclose mark sheet and certificate  
thereof)
11. Course/ Class of education for :  
which scholarship applied for  
(academic session, duration, & date  
of admission)
12. Name and address of the :  
institution where course is under-  
taken
13. Whether hosteller or a day :  
scholar please specify
14. Details of Scholarship / Stipend / :  
financial assistance being received  
for the same course (if any)
15. Any other information applicant :  
wishes to provide

I hereby declare that information provided above is true to the best of my knowledge and I am aware that providing wrong information will make me liable to legal action and recovery of scholarship amount.

**Date:**

**Name & Signature of the applicant**

**Place:**

**Name & Signature of Parent/ Guardian**

**(TO BE FILLED IN BY INSTITUTION)**

**Recommendation of the institution**

(only one application per student is to be recommended)

1. Certified that Shri/Kum./Smt. \_\_\_\_\_ is studying course of \_\_\_\_\_ which is (please tick the relevant or specify) School/ College/ Diploma / Degree / PG level study / any other (please specify \_\_\_\_\_) and is presently studying in \_\_\_\_\_ Class/ Year and the duration of the course is \_\_\_\_\_ .
2. The information furnished above by the student is in order and correct as per records of the Institution.
3. The student is receiving scholarship / financial aid / stipend from \_\_\_\_\_ / not receiving any scholarship / financial aid / stipend from any other source as per records of the Institute
4. General conduct of the student is satisfactory/ unsatisfactory (please strike out whichever is not applicable)

**Signature & Name of Head of Institution / Registrar / Dean**

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Seal of the Institution**

Certified that the applicant is not receiving any financial assistance from state Govt./ central Govt. under any other scheme

**Place:** \_\_\_\_\_

Signature of Block Development Officer/  
Executive Officer NAC/ Municipality

**Date:** \_\_\_\_\_

**Form of Application for Grant –in-Aid to NGOs/ VOs**

1. Financial Year for which Grant –in- Aid Requested for :
2. Project for which grant –in- aid applied for (enclose detail project proposal & beneficiary list ) :
3. Amount of grant-in-aid applied for (enclose detailed estimate) :
4. Name & complete address of managing organization (PIN Code, Phone, Fax, website, Email etc.) :
5. Date of Establishment :
6. Registration Details (Act under which registered with no. & date) (enclose copies of certificates & Byelaws) :
7. If registered under FCR Act, registration number, date & validity period (Enclose copy) :
8. Registration under Income Tax Act 1961 (PAN number, 12 AA, 80G etc.) (Enclose copies) :
9. Registration under PWD Act 1995 and NTMR Act 1999 if any (enclose copies) :
10. Details of Governing Body/Managing Committee of the Organization (in the format) :
11. Financial status of the organization (enclose auditor’s report & balance sheet with IT return certificate for last 3 years. ) :
12. Whether separate project -wise accounts have been maintained for grants sanctioned earlier? :

S. No.	Name & Address	Occupation	Tel. No.	Educational Qualification

13. Whether principle of joint operation of Bank Accounts is being followed? :

14. Details of assets of the organization (in format) :

Sl.	Items	No. of Units	Value
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15. List of available staff :

Sl.	Name & Address	Qualification	Experience
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16. Activities/ programmes of the organization (please enclose latest annual report ) :

17. Projects/ programmes under implementation (in format) :

Sl.	Project Name	Location	Beneficiaries (category & no. )	Project cost
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18. Weather the organization is ever black listed or charge sheeted by any authorities? If yes details thereof. :

19. Details of Bank Account (with branch address, account number, IFSC/ RTGS code etc.) :

20. Name and address of contact person with mobile & email address :

21. Utilization Certificate in respect of last year's GIA submitted or not. Enclose a copy of the same.

22. Any other (specify) :

**Date:**

**Signature of  
Secretary/ President with Seal**

**FORM O.G.F.R. 7 A**

(See Rule 172)

Form of "Utilization Certificate for the Year \_\_\_\_\_

I hereby certify that the grant placed at my disposal/at the disposal of ..... in the year,.....and the amount available for expenditure during the said year were as follows :—

- I. (a) Unspent balance at the end of the year : Rs. ....
- (b) Grant received during the year of ..... : Rs. ....  
 Quote the number and date of authorization issued by Accountant-General, Odisha. Whenever it is dependent on such authority and in other cases only the number and date of sanction and designation of sanctioning authority.  
 (F. D. Memo. No. 30007-(144) F-, dard the 27th July, 1962)

**Total** : Rs. ....

- II. Expenditure during the year
  - (i) Out of unspent Balance as in 1 (a) above : Rs. ....
  - (ii) Out of the grant referred to in 1 (b) above : Rs. ....
  - Total** : Rs. ....
- III. unspent balance at the end of the year : Rs. ....

2. I further certify that the expenditure of Rs..... shown as expenditure in the year ..... has been expended solely on ..... under my charge within the Jurisdiction of -..... and for no other purpose and that the sum of Rs. . ..... (.....) shown as balance at the end of the year. .... is available for expenditure and no part or it has been diverted to other purposes.

Contd....p/2

3. I further certify that a list of works on which the expenditure Rs. . . . . . has been incurred and the amount spent on each has been prepared and maintained in my office . . . . .  
. . . . . in the office of the . . . . .;

Dated, the . . . . .

Chairman/President/ Secretary of

\_\_\_\_\_

Dated, the . . . . .

DISTRICT OFFICER

Dated, the . . . . .

HEAD OF THE DEPARTMENT

## MONTHLY PROGRESS REPORT

1.	Reporting Month	:	
2.	Programme / Component	:	
3.	Programme Location	:	
4.	Implementing Agency	:	

## Part I – Physical Progress

<b>A</b>	<b>Skill Upgradation Training for PwDs</b>	Up to Last Month	Current Month	Total
1	Nos. registered for training			
2	Pre-training Counselling			
3	Skill training			
4	Post training support			
5	Post training employment			
6	Post training Self-employment			
7	Post employment follow-up			
8	Others (Specify)			

<b>B</b>	<b>SHGs</b>	Up to Last Month	Current Month	Total
1	Nos. registered for SHG			
2	Number of SHGs formed			
3	No. of SHGs Opened Bank Account			
4	No. SHGs provided one time assistance			
5	Nos. covered under Skill upgradation			
6	Nos. of EDP Training Conducted			
7	Others (Specify)			

<b>C</b>	<b>Others</b>	Up to Last Month	Current Month	Total
1	Counseling Services			
2	Personality Development Training			
3	Self-Employment			
4	Self- Employment Kits			
5	Others (Specify)			

<b>D</b>	<b>Community Awareness (IEC)</b>	Up to Last Month	Current Month	Total
1	Meetings Conducted			
2	Street Plays organized			
3	Video Shows organized			
4	Events for TGs			
5	IEC material prepared			
6	Cultural shows/ competitions organized			
7	Publication if any			
8	Others (Specify)			



## Part II – Special Aspects

1	Details of Notable Events	:	
2	Special Achievements	:	
3	Success Stories	:	Enclose Case History with Photograph/ Video
4	Problems, if any during	:	
5	Others (Specify)	:	

## Part III – Financial Performance

<b>A Receipts</b>						
Sl. No.	Approved Budget (Head Wise)	Grants			Other Sources	Grand Total
		Receipts up to Last Month	Receipts during the Month	Total Receipts		
1						
2						
3						
4						
5						
	<b>TOTAL</b>					

<b>B Expenditure</b>							
Sl. No.	Approved Budget (Head Wise)	Grants available for the Year	Expenditure			Balance Available	Remarks
			Up to Last Month	During the Month	Total Expenditure		
1							
2							
3							
4							
5							
	<b>TOTAL</b>						

(Signature of Authorised Signatory)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Dated: \_\_\_\_\_