



Government of Odisha

Department of Social Security & Empowerment of Persons with Disabilities

No. 2217 /SSEPD, Dated 17.03.2023

PT1-SSEPD-OE-ADM-0007/2020

Tender Call Notice

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or Private individuals having GST Registration & GeM Registration for providing 07 (Seven) nos. of AC petrol driven vehicles i.e. Innova/Hexa/XUV 500- 01 (One), Ciaz/Honda City/Dzire-02 (Two), Zest/Tigor/ Swift Dzire/Xcent/ Etios - 03(Three) /and Tiago/Bolt/Celerio- 01 (One) on hiring basis having sitting capacity of five including Driver which shall confirm to the terms and conditions at Annexure-I for official use in Social Security & Empowerment of Persons with Disabilities Department on monthly rent basis.

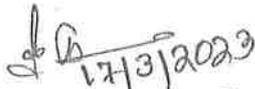
1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving light motor vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. The interested Travel Agencies have to submit the EMD amounting to Rs.5000/- (Rupees Five Thousand) only in shape of Bank draft in favour of DDO-um-Desk Officer,SSEPD Department payable at Bhubaneswar.
5. The details of the make and year of manufacture of the vehicle registration no. mileage (kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation /Tender (Annexure-II).
6. The Quotation completed in all respect should reach the undersigned on or before **28.03.2023** by **5.00 p.m** and shall be opened **29.03.2023** at **11.00 a.m.** in presence of the bidders or their authorized representatives.
7. The application Form of tender containing tender call notice & Terms and Conditions for hiring of vehicles etc.will be available in OE Branch of SSEPD Department on payment of Rs.100/- (Rupees One Hundred) only to DDO-cum-Desk Officer,SSEPD Department only from **20.03.2023** to **28.03.2023** or can be downloaded from Odisha Government website www.odisha.gov.in or SSEPD Department website <http://ssepd.gov.in> from **20.03.2023**. In case the Application Form is downloaded from

Odisha Govt. website or SSEPD Department website, the applicant shall have to furnish a Demand Draft for an amount of Rs.100/- (Rupees One Hundred) only in favour of DDO-cum-Desk Officer, SSEPD Department towards the cost of Application Form of tender for hiring of vehicles.

By the order of Commissioner-cum-Secretary

Memo No. 2218 /SSEPD

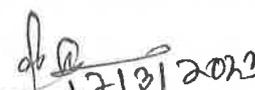
dt. 17.03.2023


Under Secretary to Govt.

Copy alongwith soft copy forwarded to Manager (Advertisement), I & PR Department, Bhubaneswar for information and necessary action. He is requested to publish this notice in two widely circulated Odia Daily Newspaper namely "The Sambad" and "The Samaj" for wide publication.

Memo No. 2219 /SSEPD

dt. 17.03.2023


Under Secretary to Government

Copy forwarded to all Departments for information and necessary action. They are requested to display in their Notice Board for wide Publicity.

Memo No. 2220 /SSEPD

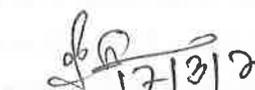
dt. 17.03.2023


Under Secretary to Government

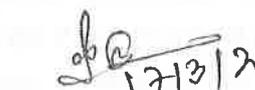
Copy forwarded to the Head State Portal Group, IT. Centre, Lokseva Bhawan, Bhubaneswar for information and necessary action. They are requested to post the Tender Call Notice in Government website www.odisha.gov.in.

Memo No. 2221 /SSEPD

dt. 17.03.2023


Under Secretary to Government

Copy forwarded to DDO-cum-Desk Officer, SSEPD Department/Binit Bikash Mohapatra, Sr IT Consultant, SSEPD Department for information and necessary action. Binit Bikash Mohapatra, Sr IT Consultant, SSEPD Department is requested to upload the bid document in the Department website.


Under Secretary to Government

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The Agency providing vehicle shall be responsible for all such litigation.

2. The hire charges to be paid for monthly basis is final but does not include cost of petrol/ diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres, & Tubes, Battery etc. will be borne by the bidder.

3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder so that service provision shall not be interrupted.

5. In case the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

6. The vehicles shall report for duty for minimum of 25 days in a month.

7. In case of emergency, the driver shall have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

8. Monthly hire charges and reimbursements towards cost of petrol/ diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will "be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the services are found to be unsatisfactory, the hiring Department shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of the Tenderer

Annexure - II

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :
- 2) Type of Vehicle (AC/Non-AC) :
- 3) Year of Manufacture :
- 4) Model :
- 5) Date of registration :
- 6) Name & complete address of the owner of vehicle :

- 7) Fitness Certificate validity :
- 8) Permit validity :
- 9) Insurance validity :
- 10) Name/ Address of the Driver :

- 11) D.L. No. & Validity of the D.L. of the Driver :
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost :

- 13) Rate of fuel consumption / Mileage per litre :
- 14) Contact Number of the Service provider(Tenderer)
Mobile..... :
Telephone :

" Certified that the information submitted above is true to the best of my knowledge and belief ."

Seal & Signature of the Tenderer

